

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
APRIL 21, 2015  
TOWN HALL  
7:00 PM**

Board Members Present: David A. Smith, Jr., Chairman  
Nadine A. Hawver, Clerk  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Dulin, Assistant to Town Administrator

Members of the public

Chairman Smith opened the meeting at 7:00 PM.

**APPROVAL OF MEETING MINUTES:**

Selectman Wood moved to approve the meeting minutes from March 30, 2015 as amended and the meeting minutes from April 1, 2015 as presented, seconded by Selectman Hawver. Selectman Hawver asked if the amendment to the March 30, 2015 minutes was necessary or if discussion ensued would be sufficient. Selectman Wood stated that unless there is a problem with the content, she would like to see the amendment in the minutes since there was a problem with the Council on Aging minutes and it was discussed. The motion carried unanimously.

**UPDATE ON GREEN COMMUNITIES ACT:**

Jim Barry was present to discuss the Green Communities Program which provides annual grants and loans to qualifying communities. Mr. Barry discussed the five criteria that must be met in order to qualify. Discussion ensued. Stephanie Blumenthal invited residents and the Board to attend the Solar and Home Energy Efficiency presentation at the Bushnell Sage Library on May 8, 2015 at 6:30 PM.

**APPROVAL OF THE 2015 CHARLEY RIDE:**

Sarah Donaldson from the Charley Fund was present to ask the Board for approval of the 2015 Charley Ride which passes through Sheffield. She stated that the ride begins at 9:00 AM and should be finished by 1:00 PM and she does not believe it will be necessary to close any roads. Selectman Wood moved to approve the 2015 Charley Ride subject to there being no liability for the Town and approval from the Police Chief, seconded by Selectman Hawver. The motion carried unanimously

**FIRE FIGHTER APPOINTMENTS:**

Administrator LaBombard stated that Christopher Larson's one year probationary period will be expiring and stated that the Fire Chief has recommended his appointment. Selectman Hawver moved to appoint Christopher Larson as a permanent fire fighter, seconded by Selectman Wood. The motion carried unanimously.

**RESIGNATION – CONSERVATION COMMISSION:**

Administrator LaBombard stated that Howard Chezar has submitted a letter resigning from the Conservation Commission. Selectman Wood moved to accept Mr. Chezar's

resignation from the Conservation Commission and send him a letter thanking him for his service, seconded by Selectman Hawver. The motion carried unanimously.

**APPOINTMENT ANNOUNCEMENT – CONSERVATION COMMISSION:**

Administrator LaBombard stated that Andrew Brooks has submitted a letter requesting appointment to the Conservation Commission. She stated that the appointment would be made at future meeting and encouraged anyone interested to submit a letter.

**FARMER’S MARKET APPROVAL:**

Tabled until next meeting.

**BRTA PILOT PROGRAM:**

Selectman Wood explained that there is now a pilot bus route to Sheffield and Ashley Falls. She stated that there are brochures with the bus schedule available at the Town Hall, Senior Center, Library and Dewey Court. Selectman Wood thanked the Berkshire Regional Transit Authority for implementing the pilot bus route and thanked the Board for supporting it.

**APPROVAL OF BULKY WASTE DATES:**

Administrator LaBombard has set the dates for May 15, 16 and 17, 2015 for bulky waste. The fee is \$25.00 if residents do not have a Transfer Station sticker. Selectman Wood moved to accept May 15, 16 and 17, 2015 as bulky waste dates, seconded by Selectman Hawver. The motion carried unanimously.

**ONE DAY ALCOHOL LICENSE – BERKSHIRE SCHOOL:**

Administrator LaBombard informed the Board that they received two one day alcoholic beverage license applications from Berkshire School for their alumni weekend June 5-7, 2015. The licenses would be for June 5<sup>th</sup> and 6<sup>th</sup>. Selectman Wood moved to approve the one day alcoholic beverage licenses for Berkshire School as presented, seconded by Selectman Hawver. The motion passed unanimously.

**ANNUAL TOWN MEETING WARRANT INFORMATIONAL SESSION:**

Administrator LaBombard stated that there would be an informational session on the Annual Town Meeting Warrant held at the Town Hall on April 27, 2015 at 7:00 PM. She urged any residents with questions on the warrant to attend.

**SELECTMEN’S ITEMS:**

Selectman Wood stated that she would like to send good wishes to the Mount Everett High School robotics team.

**PUBLIC COMMENT:**

James Larkin asked the Board when the potholes on back roads might be addressed. He also stated that the Highway Department does an excellent job with the equipment they have. He asked what is being done with the grader that is at the Highway Department and when the Town would get a roadside mower. Administrator LaBombard stated that she will ask the Highway Superintendent about the potholes and when the grader will be rented and stated that there will be someone coming to assess the grader that is at the Highway Department to tell us if it can be fixed. She stated that there is an article on the Annual Town Meeting warrant regarding money for the purchase of Sheffield’s share of a Roadside mower that will be shared with New Marlborough.

Selectman Wood moved to enter Executive Session for the purpose of collective bargaining strategy for the Sheffield Patrolman's Association and not return to Open Session, seconded by Selectman Hawver. The motion carried as follows:  
Chairman Smith – Aye  
Selectman Hawver - Aye  
Selectman Wood - Aye

Chairman Smith adjourned the meeting at 8:07 PM.

Respectfully submitted:

Alicia Dulin  
Assistant to Town Administrator

Documents reviewed at this meeting:  
Green Communities Program Presentation  
Charley Ride Proposal  
Conservation Commission Resignation Letter  
Letter of Interest ó Conservation Commission  
Bulky Waste Flyer  
One Day Alcohol License Applications ó Berkshire School